

# Council



Listening Learning Leading

Contact Officer: Steven Corrigan

Tel: 01491 823049

E-mail: [steven.corrigan@southoxon.gov.uk](mailto:steven.corrigan@southoxon.gov.uk)

Textphone: 18001 01491 823049

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Website: <http://www.southoxon.gov.uk>

## **Summons to attend a meeting of Council**

to be held on

**THURSDAY 11 DECEMBER 2014 AT 10.05 AM OR ON THE RISING OF  
THE PRECEEDING SPECIAL COUNCIL MEETING**

at

**COUNCIL CHAMBER, SOUTH OXFORDSHIRE DISTRICT COUNCIL  
OFFICES**

South Oxfordshire District Council aims to increase access to its public meetings. This meeting will be broadcast live on the council's website and the record archived for future viewing. You can view this broadcast at [www.southoxon.gov.uk](http://www.southoxon.gov.uk)

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MARGARET REED  
Head of Legal and Democratic Services

Note: Please remember to sign the attendance register.

# **Agenda**

## **1 Apologies**

## **2 Declaration of disclosable pecuniary interest**

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

## **3 Minutes of previous meetings (Pages 5 - 22)**

To adopt and sign as a correct record the minutes of the meetings held on 17 July and 16 October 2014(attached).

## **4 Chairman's announcements**

To receive any announcements from the chairman.

## **5 Questions from the public and public participation**

## **6 Council tax base 2015/16 (Pages 23 - 26)**

(Cabinet member responsible: Mr W Hall)

Cabinet, at its meeting on 4 December 2014, will consider a report on the council tax base for 2015/16.

**The report of the Head of Finance, which Cabinet will consider on 4 December is attached.**

**The recommendations of Cabinet will be circulated to councillors on Friday 5 December.**

## **7 Council tax reduction scheme grant to towns and parishes (Pages 27 - 32)**

(Cabinet member responsible: Mr W Hall)

Cabinet, at its meeting on 4 December 2014, will consider a report on the amount of council tax reduction scheme grant that will be passed down to town and parish councils for 2015/16.

**The report of the Head of Finance, which Cabinet will consider on 4 December is attached.**

**The recommendations of Cabinet will be circulated to councillors on Friday 5 December.**

**8 Local Authorities (Members' Allowances) (England) Regulations 2003 - proposal to appoint a joint Independent Remuneration Panel** (Pages 33 - 36)

To consider the report of the head of legal and democratic services (**attached**).

**9 Elections - fees and charges 2015** (Pages 37 - 56)

To consider the report of the returning officer on the setting of fees and charges for the 2015 district and parish elections (**attached**).

**10 Review of appointments to committees, panels and joint committees 2014/15** (Pages 57 - 62)

To consider the report of the head of legal and democratic services (**attached**).

**11 Community governance and electoral issues committee**  
(Pages 63 - 64)

To consider the report of the head of legal and democratic services (**attached**).

**12 Councillors' allowances scheme**

The councillors' allowances scheme allows for the allowances payable under the scheme to be increased up to the RPI announced in the preceding September subject to Council decision. Council is invited to agree the level at which to increase the basic and special responsibility allowances from 1 April 2015.

**13 Questions under Council procedure rule 34**

**14 Urgent Cabinet member decision**

In accordance with the overview and scrutiny procedure rules, a cabinet decision can be taken as a matter of urgency, if any delay by the call-in process would seriously prejudice the council's or the public's interest. Treating the decision as a matter of urgency must be agreed by the chairman of the Scrutiny Committee and must be reported to the next meeting of the council, together with the reasons for urgency.

Mr J Cotton, Leader of the council will report that on 10 October 2014 Anna Badcock took a confidential decision to enter into a new contract for an electoral management system to address problems with the current provider and to vire funds from the capital contingency budget for the purchase of the system and the revenue contingency to cover training on the new system and cover the existing contract costs. The chairman of the scrutiny committee agreed to waive call-in because any delay could impact on the council's delivery of Individual Electoral Registration (IER).

## **15 Motions under Council procedure rule 41**

To receive the following motion under Council procedure rule 41.

Motion to be proposed by Stephen Harrod, seconded by Judith Nimmo-Smith

To ask the leader of the council to write to the Secretary of State for Transport asking that he gives a high priority to resurfacing that part of the M40 that lies in South Oxfordshire with a lower noise surface material. This will improve the quality of life for those living in close proximity to the motorway

MARGARET REED

Head of Legal and Democratic Services